

A. Personal data

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Job function	Senior executive officer

B. Expertise description on Quality – University Continuing Education

(max 50 words)

<p>Practice: Long experience as project leader monitoring quality in various phases/critical stages of course development/design and implementation in ODL/UCE.</p> <p>Systematic documentation of tasks/responsibility/routines in UCE, particularly identifying and focusing on critical stages.</p> <p>Present quality process at SEVU (UCE department at The University of Bergen)</p> <p>Co-author and editor of <i>Focusing the Distance Learner. Designing Distance Education.</i> */** Other articles/national publications on DE/web course design and staff development. Several lectures/presentations at Norwegian universities/colleges on similar topics.</p> <p>Education: MA in ODE at OU UK Organizational psychology Pedagogical counseling Practical pedagogy Master's degree in Arts/Languages</p> <p>----- * My translation from Norwegian ** SOFF-rapport 1/98, Published by the Norwegian National Board of Distance Learning in Higher Education.)</p>
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c. Write 5 Keywords describing your experience in UCE (Examples: Customer, Teacher, Trainer, Organizer, Supplier, EFQM, ISO, Quality assurance, Quality audit, Quality control, Quality management, Product designer, Service support, Delivery, Quality manual, Quality plan, Quality rules, Quality system, TQM, etc.)

Course design; E-learning/Use of ICT; Flexible /Open / Distance learning; Staff development/support; Team (Group) working/learning

D. Relevant dates of Involvement in UCE (years)

14 years (at The Centre for Continuing Education at The University of Bergen)

E. Involvement in Three Projects or Case Studies of Quality of UCE
(max 20 words each)

a) EQUIPE

b) Testing and Implementation of Classfronter (LMS) at the University of Bergen
(including continuing education)

c) Quality Improvement of Collaborative Learning through Organisational
Change in a Web based Course at the University of Bergen (UiB) (The course
subject: *Teaching Norwegian as a second language*)