

**A. Personal data**

|   |  |
|---|--|
| <b>Name</b>                                 | Carol Stewart  |
| <b>Address</b>                              | CEPD CLL<br>University of Liverpool<br>150MT. Pleasant - Liverpool |
| <b>Phone/Fax</b><br>(country and area code) | +44 151 794 4619   |
| <b>E-mail</b>                               | cmesl@liv.ac.uk  |
| <b>Affiliation and Department/Unit</b>      | Continuing Education and Professional Development                  |
| <b>Web address</b>                          | www.liv.ac.uk/cll  |
| <b>Job function</b>                         |  |

**B. Expertise description on Quality – University Continuing Education**

(max 50 words)

Development ( research and implementation) of internal QA system for non-credit bearing courses. Refinement and piloting of system for use with external organizations.  
Development of support systems for CE lectures (to support quality) formulation of QA processes for institutions APL framework.

- c. **Write 5 Keywords describing your experience in UCE** (Examples: Customer, Teacher, Trainer, Organizer, Supplier, EFQM, ISO, Quality assurance, Quality audit, Quality control, Quality management, Product designer, Service support, Delivery, Quality manual, Quality plan, Quality rules, Quality system, TQM, etc.)

Professional updating / Accreditation / Staff Development

**D. Relevant dates of Involvement in UCE** (years)

16 years

- E. **Involvement in Three Projects or Case Studies of Quality of UCE**  
(max 20 words each)

- a)
- b) See above
- c)